

Jekyll & Hyde

The Musical

Dear parents and guardians of the Jekyll and Hyde cast, crew and pit,

While your students are hard at work on our production it is time for us to share some information and forms with you. First the information:

Due to recent changes in the contracts with all of the musical theatre licensing firms, we can no longer allow the video taping of a performance. We are sorry for the inconvenience, but our hands are tied in this matter. If you have questions, please contact me. Secondly, we have had an increasing problem with cell phone usage at our performances over the last couple of years. *We ask that you remind the members of your family and friends to turn off their cell phones as they arrive at the school.* We appreciate your assistance with this matter. Finally, please take the time to read the ticket request from as there are new directions concerning ticket numbers.

In keeping with the *Green School Initiative* at Highland Park High School, the Theatre Program will be sending the forms home via email in PDF form as well as posting all of our production forms on the Fine Arts page of the school website and on the Theatre Program website (www.theatrehphs.org) starting Tuesday, January 17, 2012. Please print the appropriate forms and have your child return them to their director by the appropriate due date. The packet includes:

- This cover letter
- Ticket request form
- Sweatshirt Order form
- A letter about joining the Encore Parent Group
- A note from the Encore Parent Group and forms for the Bake Sale during the performances and the cast party.
- A note concerning Program Ads, Program Ad form and sample sheet.
- A note concerning Production Week dinners.

Please take the time to carefully look over these forms. All forms are due back by Monday, January 30, 2012.

Forms turned in after that date, will not be honored.

We ask that you place each of the order forms in a separate, sealed envelope to avoid the potential problem of order forms and payments being separated.

We look forward to sharing this exciting production with you in February!

Sincerely,

Tim Conway
Performing Arts Lead Teacher
Director, Theatre Arts
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